

COMMUNITY SOLUTIONS

*** PLEASE POST ***

POSITION VACANCY ANNOUNCEMENT

Date: August 20, 2010

Position Title: DUI Facilitator

Classification: Facilitator

Program: Driving Under The Influence Program

Location: Chestnut Site – Gilroy

Component: Court Mandated Services

Immediate Supervisor: Pat Mears, CADC, Program Director

Regular, Full-Time

**Part-Time, Non-Benefited
(not to exceed 19 hrs/week)**

Starting Salary: \$17.86/Hr.

Special Requirements:

Drug and alcohol certificate or willingness and ability to obtain CADDTP drug/alcohol certificate and 1 year experience, in related field. Strong interpersonal skills, including problem solving, maintaining confidentiality, sense of humor and good judgment on boundary setting, ability to work across cultures in a community based setting. Strong facilitation, organizational and communication skills. Must be capable of completing all required documentation in a timely and professional manner. Able to comply with all confidentiality, ethical, and legal responsibilities for the contract and agency policies. Must possess a valid Driver's license, insurance and automobile. Flexible work schedule a must including evenings and weekends. Bi-lingual, Spanish-speaking required.

If interested, contact in writing and fax resume: (PLEASE SPECIFY POSITION TITLE)

Human Resources Department

Community Solutions, P.O. Box 546, Morgan Hill, CA 95038-0546 or Fax to (408) 778-9672

Closing Date: When Filled

Reviewed By: _____

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REV: 10/01